

UNIK Personal Action Plan

Name: _____

Date: _____

Goal (what do you want to accomplish)	Action (what are you going to do)	Success Criteria (how do you identify your success)	Time frame (when is the action done)
I want better control in the projects I'm leading. EXAMPLE	Implementing an action register which the project use to follow up on at each project meeting.	An action register is created. The register is used, to follow up on action, in all project meetings.	2019-10-14

I will follow up this action plan with _____ at _____

Signature

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